

SABANCI UNIVERSITY BY-LAWS

SECTION ONE

Purpose, Scope, Basis and Definitions

Purpose

ARTICLE 1 – (1) The purpose of the By-laws is to establish the guidelines for the management, operation, academic bodies and tasks of Sabancı University.

Scope

ARTICLE 2 – (1) The By-laws contains provisions on the management, operation, administrative and academic bodies, faculty members, tasks and financial aspects of Sabancı University.

Basis

ARTICLE 3 – (1) The By-laws have been based on the Higher Education Law dated 4 November 1981 and numbered 2547, and Supplemental Article 37 of the Law on the Organization of Higher Education Institutions dated 28 March 1983 and numbered 2809.

Definitions

ARTICLE 4 - (1) The following terms in the By-laws will have the meanings ascribed to them herein:

- a) Academic Council: The academic council of Sabancı University
- b) Chairperson: The Chairperson of the Sabancı University Board of Trustees
- c) Board of Trustees: The Sabancı University Board of Trustees
- ç) President: The President of Sabancı University
- d) University: Sabancı University
- e) Foundation: The Hacı Ömer Sabancı Foundation
- f) University Administrative Board: The Administrative Board of Directors of the University

SECTION TWO

General Provisions

General Provisions

ARTICLE 5 - (1) The University Board of Trustees establishes measures to ensure that academic studies take place at the highest possible level. The recruitment, selection and appointment of faculty members of the highest academic standing will be based on the criteria determined by the Board of Trustees in addition to the qualifications required of faculty members of state higher education institutions.

(2) The University administration may appoint academic and administrative divisions as well as one or more councils comprised of student representatives.

SECTION THREE

Board of Trustees, Chairperson, Executive Board and Tasks

Board of Trustees

ARTICLE 6 - (1) The Board of Trustees is the highest decision-making body of the University. The Board of Trustees is comprised of a minimum of seven and a maximum of nine members chosen pursuant to the conditions and qualifications in the relevant legislation by the administrative body of the Foundation, and is appointed for a term of four years. The President is a natural

member of the Board of Trustees, cannot be elected Chairperson, and cannot attend meetings concerning him/her.

(2) The Board of Trustees elects a chairperson within itself. If a Board of Trustees member should step down from office for any reason, a new member will be elected by the foundation management within one month for a term of four years. Members may be re-elected after their term expires. No more than two first-degree relatives, kin or spouses of the foundation's management, including the Chairperson, may be appointed to the Board of Trustees at the same time. No University members except the President may serve on the Board of Trustees.

(3) Elected Board of Trustees members will be notified to the Higher Education Council.

(4) Board of Trustees membership is honorary. The administrative body of the Foundation may adopt a resolution to make attendance, travel and honorarium payments to the members within the limits established by the relevant legislation, but no further payment will be made to members.

(5) Pursuant to the relevant legislation, the Board of Trustees must convene at least four times per year and adopt resolutions.

Duties of the Board of Trustees

ARTICLE 7 - (1) The tasks of the Board of Trustees are as follows:

- a) To represent the University as a legal entity.
- b) To adopt resolutions that implement the regulations prepared by the Academic Council and submit these to the approval of the Higher Education Council; to adopt resolutions regarding operational procedures prepared by the bodies of the University.
- c) To appoint the President after obtaining the affirmative opinion of the Higher Education Council.
- ç) To adopt resolutions regarding recommendations by the Academic Council to establish, merge or liquidate academic divisions within the University to be submitted to the Higher Education Council.
- d) To enact the contracts of directors, faculty members and other staff to be employed at the University; to approve the promotions and terminations of staff other than faculty members.
- e) To approve the University budget and to monitor its implementation.
- f) To inspect and manage movable and immovable properties belonging to the University.
- g) To make the final decision regarding the resolution of conflicts between various bodies of the University.
- ğ) To complete other tasks specified in the relevant legislation.

(2) The Board of Trustees may delegate some of its authorities to University directors if deemed appropriate.

Chairperson and his/her duties

ARTICLE 8 - (1) Members of the Board of Trustees elect a Chairperson among themselves for a maximum term of four years. Chairpersons may be re-elected.

(2) The Chairperson is the chief of disbursement of the University, exercises the authority delegated to him/her by the Board of Trustees, and completes other tasks delegated to him/her in these By-laws and the relevant legislation.

Executive Board and its duties

ARTICLE 9 - (1) The **Executive Board** consists of the Chairperson, President, Secretary General and two Board of Trustees members to be appointed by the Chairperson. The Council must convene at least every month with the attendance of at least three members.

(2) The **Executive Board** completes the tasks delegated by the Board of Trustees, and informs the Board of Trustees of the results of the tasks delegated to them.

SECTION FOUR

Academic Bodies, Administrative Bodies, Faculty Members and Their Duties

Academic Council and duties

ARTICLE 10 - (1) The Academic Council is comprised of the President as chairperson, Vice-Presidents, deans, directors of institutes under the President's office and one faculty member from each division, chosen by their own councils for three years. The Academic Council adopts resolutions concerning the academic activities of the University, makes recommendations on issues related by the Board of Trustees, and completes other tasks delegated.

(2) The Academic Council fulfils the duties delegated to the university senates in state higher education institutions with the law numbered 2547. The Academic Council convenes at least twice a year, once at the beginning and once at the end of the academic year.

University Administrative Board and its duties

ARTICLE 11 - (1) The University Administrative Board is comprised of the President as chairperson, deans, directors of institutes under the President's office, and three professors elected by the Academic Council for four years to represent the divisions of the University.

(2) The University Administrative Board adopts resolutions and makes recommendations on issues regarding University management brought up by the President. The Administrative Board investigates objections to the resolutions adopted by the faculties', institutes', schools' and other divisions' boards and reaches final verdicts, and fulfils any other duties established by the relevant legislation.

President and his/her duties

ARTICLE 12 - (1) The President is appointed by the Board of Trustees after obtaining the affirmative opinion of the Higher Education Council. The President can be a member of the University or an independent person. The President is appointed for four years, and may be reappointed by the same procedure. Upon the expiry of the term of the President, the Board of Trustees decides whether the former President will continue in office until a new President is appointed, or presidency will be held in proxy. If presidency is to be held in proxy, the affirmative opinion of the Higher Education Council must be obtained for the candidate. Presidency cannot be held in proxy for more than six months.

(2) The President exercises the authorities and fulfils the duties imposed by the law numbered 2547 and the Board of Trustees. The President is responsible before the Board of Trustees for ensuring that the University begins education within the forecasted timeframe, the planned curricular activities are maintained at the highest possible level, advances and development are achieved, and education and training quality is improved, and is charged with ensuring that the strategies determined and resolutions adopted by the Board of Trustees are implemented.

(3) The President may be given the authority to disburse with the approval of the Board of Trustees. The President may exercise this authority or delegate the authority to deans and institute directors in amounts considered appropriate.

Vice-Presidents and their duties

ARTICLE 13 - (1) A maximum of three resident professors of the University may be appointed by the Board of Trustees upon the President's recommendation as vice-presidents to assist the President in his/her duties. Vice-presidents may be changed by the same procedure. When the President's term expires, so does the term of vice-presidents. The President appoints a vice-president as proxy holder when the President will not be at his/her post.

(2) vice-presidents complete the tasks given to them by the President.

Secretary General

ARTICLE 14 - (1) The Secretary General is the head of the administrative organization of the University and is responsible for all administrative tasks of the University. Appointment and termination of the Secretary General takes place upon the recommendation of the President and the resolution of the Board of Trustees.

Deans and institute directors

ARTICLE 15 - (1) Deans are appointed by the Board of Trustees upon the President's recommendation and with the affirmative opinion of the Higher Education Council.

(2) Directors of institutes reporting to the President are appointed by the Board of Trustees upon the President's recommendation. Directors of institutes reporting to faculties are appointed by the President upon the respective Dean's recommendation. Deans and institute directors serve for three years. Deans and institute directors may be reappointed by the same procedure.

(3) Deans and institute directors are the representatives of their divisions, and are responsible before the President for ensuring that the curricular capacity of their divisions is used rationally and improved, that the curricular, scientific and research activities are conducted consistently and the required services are provided to students.

Faculty members

ARTICLE 16 - (1) Faculty members consist of professors, lecturers, instructors and teaching assistants.

(2) Professors consist of full, associate and assistant professors who work full-time at, and devote their entire work to the University. Criteria established by the Board of Trustees may be considered above and beyond the qualifications required of professors in state higher education institutions for the appointments and promotions of professors.

SECTION FIVE

Miscellaneous and Final Provisions

Projects and consultancy services

ARTICLE 17 - (1) Guidelines for the development and selection of the education and research projects of the University, provision of consultancy services by faculty members, and disbursement of project and consultancy revenues and royalties to faculty members will be established by the Board of Trustees.

Sources of income

ARTICLE 18 - (1) The revenue sources of the University are as follows:

- a) Tuition fees
- b) Revenues from the investments and operations of the University
- c) Revenues from research and development and consultancy projects
- ç) Aids from the state budget and other public institutions
- d) Donations, inheritances and other incomes

Effective date

ARTICLE 19 - (1) The By-laws will become effective on the date it is published.

Enforcement

ARTICLE 20 - (1) The provisions of the By-laws will be enforced by the President of Sabanci University.