

# MAJOR DECLARATION

## General Rules Regarding Major Declaration

The purpose of major declaration is to receive the diploma program selections of undergraduate students who are not yet enrolled in a diploma program and plan to graduate, and to place them in the diploma programs they wish to graduate from.

Major Declarations are taken in two stages: First Declaration and Final Declaration

### First Declaration

Newly registered undergraduate students make their First Declaration by rating the diploma programs they plan to graduate from in order of preference during their initial registration at the University, taking into account the following points:

A maximum of 3 diploma programs can be selected from the existing undergraduate diploma programs.

The total points assigned to the diploma programs must equal 100.

The points assigned to the diploma programs must not be equal.

First Declaration must be made in order to complete the initial registration process at the University and to register for courses.

### Final Declaration

This declaration is used for placing students who have successfully completed the common program into a diploma program. Therefore, each student must make their Final declaration by selecting from the existing undergraduate diploma programs through the Information System at one of the stages below, within the dates specified in the Academic Calendar:

1. Students who have passed all of the following common program courses or are registered for these courses in the relevant semester can make their major declarations as early as their 2nd semester:

SPS 101, MATH 101, NS 101, HIST 191, TLL 101, AL 102, IF 100

2. Students who were admitted to the University before the 2020-2021 academic year and have not completed the above courses may apply if they meet the following conditions previously defined based on credits:

Undergraduate students in their 2nd semester who are expected to complete at least 34 SU credits or 60 ECTS credits by the end of the semester.

Undergraduate students in their 3rd semester who are expected to complete at least 49 SU credits or 90 ECTS credits by the end of the semester.

Undergraduate students who have not yet declared a diploma program in the above two stages or have not been placed in a diploma program despite declaring one, and who are expected to complete at least 58 SU credits or 94 ECTS credits by the end of the relevant semester.

## **Important Points**

Students who meet the above course requirement and are in their 3rd semester, as well as students expected to complete at least 58 SU credits or 94 ECTS credits, will have a hold placed on their student records if they do not make their Final declaration within the specified dates. Declarations after this stage can only be made with the decision of the Faculty Administrative Board.

A student who submits their Final Declaration in a different score type from the one with which they were admitted to the University must also declare a diploma program in the same score type.

## **Evaluation of Final Declarations**

Applications made in the Fall semester are evaluated for placement in the following Spring semester; applications made in the Spring semester are evaluated for placement in the following Summer semester (applications made in the Spring semester under Additional Article 1 are evaluated for placement in the following Fall semester); and applications made in the Summer semester are evaluated for placement in the Fall semester of the following academic year.

If the above-mentioned course, semester, credit, etc., conditions are met:

**a)** In final declaration made in the same score type, students are directly placed in the diploma program they have declared..

**b)** In final declaration made in a different score type, the notifications are evaluated by the faculties as a lateral transfer (\*);

- Students may apply for a different score type diploma program declaration under internal transfer no later than the 4th semester of their undergraduate studies. In evaluating these applications, the student's central placement score from the year they took the central exam must not be lower than the minimum base score required for equivalent diploma programs at other universities in the intended field of transfer.
- Applications for lateral transfer to a diploma program in a different score type made by students during the 5th and subsequent semesters of their undergraduate studies are evaluated according to the provisions of Additional Article 1 of the relevant YÖK regulation. According to these provisions, the central placement score that the student received in the year they took the central exam must not be lower than the minimum base score of the program group to which the diploma program they wish to transfer belongs at SÜ. Applications under Additional Article 1 can be made at most once, and only for students who were centrally placed by OSYM, provided they are placed by the beginning of the last semester of graduation.
- In addition to the above conditions, applications made for FENS programs must meet the requirement of being ranked in the top 300,000 as specified in the YKS guide.
- Undergraduate students admitted through international student admission may apply to declare a diploma program in a different score type no later than their 4th semester. For such applications to be considered, the program group of the intended transfer must meet the international admission requirements in effect during the student's year of admission to the University. International students admitted based on high school GPA are not permitted to apply for a diploma program declaration in a different score type.

- Students who do not meet the above requirements are placed in the diploma program they selected in their Final Declaration, provided that it is in the same score type as the one through which they were admitted to the University.

c) If the above conditions are not met, no placement in any diploma program will be made, and students must make their final notification again in the following semesters within the above conditions.

(\* Lateral transfers within the scope of the "Regulation on the Principles of Transfer between Associate Degree and Undergraduate Programs, Double Major, Minor, and Credit Transfer between Institutions in Higher Education Institutions."