

## **APPLICATION PERIOD / GENERAL QUESTIONS**

### 1. **How can I apply for exchange programs?**

The students who would like to participate in the Exchange Program are recommended to attend one of the 'Information Sessions' which are conducted by IRO in February and should carefully review the program information of the partner universities before submitting their applications. Also make sure you are an **eligible** candidate for exchange programs. The applications are done via <http://exchange.sabanciuniv.edu/> online.

### 2. **Where can I go for exchange programs?**

SU has more than 200 partner universities around the world. Please view the full list from <http://exchange.sabanciuniv.edu/>. In every semester, the open quotas are being announced to students via MySU.

### 3. **What are the requirements for exchange application?**

**The exchange programs candidates must fulfill the following requirements for application:**

1) **Either** to be registered in a diploma program at Sabancı University **or** fulfill the minimum credit requirement to make major declaration before the start of his/her exchange period. If you are an undergraduate student, willing to obtain minimum credit requirement for declaration before the start of your exchange period, you are more than welcome to apply for the programs. Please note that declaration is compulsory before you start your exchange term, otherwise your exchange program/application will be cancelled.

2) Language proficiency on the language of instruction of the host institution.

3) Minimum overall GPA requirement for undergraduate students is: 2.2 (by the time of application) & minimum overall GPA requirement for postgraduate students is 2.5 (by the time of application).

4) No balance or responsibilities due to Sabancı University.

5) (For Erasmus applications only) If you have benefited from Erasmus (student mobility or placement) before, you should make sure that the **total length of mobility at each level** (undergraduate or graduate) - no matter the type of mobility – should **not exceed 12 months**.

6) Students who has disciplinary suspension during the term they are supposed to be an exchange student, wouldn't be allowed to go, as stated in Higher Education Council regulations, they would lose their rights as a student. Therefore, students with disciplinary suspension for the term they accepted as an exchange student, would lose their rights to go with Exchange programs.

### 4. **Will it take longer to finish my studies if I go on Exchange?**

No. All students are able to receive full credit for their semester or year of Exchange as long as they prepare their Learning Agreement based on the given instructions. You also have a right to make add-drop on your Learning Agreement by getting the approval from your advisor.

### 5. **Can I get courses from the field other than my major?**

Yes, you can take courses from other fields if they are applicable for your major program's degree and host university's admission requirements. However, please note that, students have priority based on the agreement field and their program. For example; a student registered to

Manufacturing Engineering program can go on exchange for History field of any university in case of getting all approvals from the Host University and home university as well.

**6. How can I decide which partner university I will write on the application form?**

In order to make the correct preference, you should check the Agreement List from <http://exchange.sabanciuniv.edu/> announced by IRO and the web sites of the university that you wish to apply. We strongly advise you to choose the universities related your major diploma program. You can see the courses from the web sites by making a search about "Course Catalog" or "Offered Courses". In addition to these, you can also check the courses of formers students from IRO web site. <https://mysu.sabanciuniv.edu/iro/erasmus/login.php>

**7. I am freshman. Can I apply for exchange programs?**

Students must have 2.2 GPA in order to be able to apply for exchange programs. So freshman students are eligible to apply if they meet the GPA requirement, also if you have not yet taken ENG102, your grade will count as "C".

**8. When will the applications start for exchange programs?**

Please follow MySU announcements and our [Facebook page](#) for the updated information as well as the time periods of exchange applications.

**9. Is there any quota list? How can I find quotas?**

The quotas will be published in the list from <http://exchange.sabanciuniv.edu/>.

**10. Is there any effect on the scoring of the order of preference?**

No.

**11. How can I find Core, Area and Free Elective courses?**

All students need to check the available courses at the universities they want to apply for. Your exchange advisor will decide on your selected subjects, whether they count them as free, core or area.

**12. Which universities are for fall and/or spring semester?**

You may check the list for semesters from <http://exchange.sabanciuniv.edu/> in the Agreement section.

**13. Can I prefer different semesters for each university?**

Yes, you can make up to 5 preferences and you can choose different terms for each preference.

**14. Will I have a chance if I write the same university for both fall and spring semester?**

No. If the university has two different quotas, for ex: 2 for Spring 2 for fall, then you may increase your chance. If not specified separately, your preference will be invalid.

**15. A student having lower GPA than me, has placed to university I wish to go. Why?**

Students has priority based on the agreement field and their program.

16. **How can a student select a course?**

Before you leave for exchange, you must prepare a Learning Agreement that outlines how your credit will transfer back. It is important to consider what courses you will be able to take at the partner university in order to make sure you know that they fit into your program. You can make sure that you fulfil the requirements, including time-table clashes or language of the courses you wish to take.

17. **How can I transfer the credits back to SU?**

Students must complete “**Learning Agreement**” which includes the list of subjects you wish to take at the host university. You get approval for these subjects from your exchange advisor, who decides the equivalents of the subjects at SU. Once your transcript arrives us upon your completion of the exchange term, your grades will be transferred to SU based on your Learning Agreement. Please note that you also need to get your Learning Agreement approved by your host university as well.

18. **What should we consider for the preferences?**

This depends on the student. There might be various factors like the agreement field, your major, available courses, language of the instruction, any other language requirements, grant or no grant countries, any other requirements like GPA, living expenses, academic calendar clash etc.

19. **How can I reach the views of the former students?**

You can check our [blogs](#) of our previous exchange students. We cannot share the contact details of the students, but if you contact us, we can send your contact details to students you wish to contact with and if they accept, they can contact you directly.

20. **My GPA is lower than 2.2. What is my chance to go to on exchange?**

Minimum GPA requirement is 2.2 for UG and 2.5 for PG, any other GPA's lower than these are not allowed to apply for exchange programs at all.

21. **Can I go on exchange to more than one university?**

Yes, you can go on exchange programs more than once/one university. Please note that you can join Erasmus+ programs maximum of 12 months, including Erasmus+ internship.

22. **Can I join to exchange programs in my senior year or for the following semesters?**

Yes. Please check if there are any restrictions by your faculty.

23. **I am a graduate student who fulfill the course requirements and now in the Thesis year. Can I apply for exchange programs?**

Yes, but please do not forget that you will still need to take minimum 20 ECTS.

24. **Can I take any course that is not stated on the Learning Agreement?**

Yes, based on your host university's approval, but they won't be transferred to SU.

**25. Should I follow all the courses stated on the Learning Agreement? If not, what will happen?**

You should follow the courses stated on your Learning Agreement. If not, your grade will be “F” and it means that it will be transferred to SU system as “F” as well.

**26. What is the difference between bilateral and Erasmus programs?**

Erasmus+ program includes the countries of EU. The only difference between Erasmus and bilateral / inter-institutional agreement is Erasmus students may receive mobility grants provided by the EU to partially meet living expenses while on exchange. In bilateral / inter-institutional exchange program, students must cover all their expenses other than tuition. The whole procedure (application, selection etc.) is the same for both agreement types.

**27. What can I do for Erasmus internship? Where can I apply?**

For Erasmus internship, you should consult to Internship Office located in the Administration Building. For questions; [intern@sabanciuniv.edu](mailto:intern@sabanciuniv.edu)

**28. Can I register for ENS 491-492 during my exchange period?**

You cannot take ENS491 while you're on exchange, this decision is made by faculty. Please contact your faculty for further information for ENS 491&492.

**29. Where can I find useful documents regarding my Exchange Application & Exchange Study?**

Useful information and documents are published in IRO web pages.

**30. Is there any probability that the university that I placed does not accept me?**

In general, students are accepted by the partner institution without any problem. However, universities have the right to cancel or reject your application. Nominations are done by our office and you will be informed by the host universities about the final admission. You need to make sure that you meet the entry requirements before you submit your application.